Updating Your Banking Information on Bill.com

To make sure your payments are processed quickly and accurately, please follow these steps to update your bank details in Bill.com:

Step 1: Log in to Bill.com
Sign in to your Bill.com account.

Step 2: Go to the Vendor Section
- From the navigation menu, select **Vendors**.
- Find and click on your vendor name.

Step 3: Edit Vendor Information
- Click **Edit Vendor**.
- Under **Payment Type**, choose **Bank Deposit**.

Step 4: Update Bank Details
- Click **Remove and replace bank info**.
- Enter your new bank account details:
    - Routing number
    - Account number
    - Account holder name
- Confirm your changes.

Step 5: Save Your Changes
Click **Save** to update your bank information.

Step 6: Verification
Bill.com will send a small test deposit of **$0.01** to your new account. This usually takes **1–2 business days**.

Step 7: Confirmation
You'll receive an email once your bank information has been successfully updated.

✅ **Tip:** Double-check your bank details to avoid delays in payment processing.

💬 **Need help?** Visit the Bill.com Help Center or contact Bill.com Support.